



Horizon NJ Health

Primary Care Provider Referral Form

Member's Eligibility Must Be Verified Before Services Are Rendered

Horizon NJ Health
Claims Processing Department
P.O. Box 24078
Newark, NJ 07101-0406
1-800-682-9091

A. PATIENT & INSURED (MEMBER) INFORMATION

Form section A containing fields for patient name, ID#, date of birth, doctor name, and insurance information.

B. REFERRAL SECTION - PLEASE REFER TO INSTRUCTIONS ON BACK

ALL NON-PARTICIPATING SPECIALISTS MUST CONTACT HORIZON NJ HEALTH FOR PRIOR AUTHORIZATION.

Form section B containing referral details, specialist information, and precertification section.

D. SPECIALIST ONLY (complete if referring for further testing, radiology, pre-admission testing, non-PAT or STAT Lab)

Form section D containing specialist name, address, phone number, and reason for referral.

I CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT

PCP/OB-GYN SIGNATURE REQUIRED

DATE



PCP and OB/GYN

- Send page 1 of this completed form to Horizon NJ Health at:

Horizon NJ Health Claims Processing Department
P.O. Box 24078
Newark, NJ 07101-0406

Use the Horizon NJ Health Physician Directory when you need to refer a member for specialty care services. If the member notifies you that he/she is not able to schedule an appointment within 60 days, you must contact Horizon NJ Health to reverify eligibility at **1-800-682-9091**, 24 hours a day, 7 days a week.

Claims Submissions

- Referral submissions, for claims submitted electronically and referrals being submitted without a claim, are to be mailed to:

Horizon NJ Health Claims Processing Department
P.O. Box 24078
Newark, NJ 07101-0406

OB/GYN

- For prenatal patients, Horizon NJ Health OB/GYNs can refer members for covered medical services (lab, Horizon NJ Health participating specialists/physicians).
- For GYN patients, Horizon NJ Health OB/GYNs may only refer for GYN-related services.

SPECIALIST PROVIDERS

- You must verify eligibility prior to each visit before rendering services to Horizon NJ Health members.
- Specialists are responsible for obtaining their own pre-certifications (see below for services that require pre-certification).
- For referrals to another specialist or requests for additional visits or services, contact the referring PCP or OB/GYN on this form.

The following services always require prior authorization. Call Horizon NJ Health (1-800-682-9094) to obtain authorization at least 10 days before the anticipated date of service or elective admission.

MEDICAL

- All Elective Hospital Admissions
- Amniocentesis
- Blood Transfusion
- Chemotherapy
- Chiropractic Care (after initial consult)
- DME/Prosthetics with charges equal to or greater than \$250
- Genetic counseling
- Hearing Aids
- Hemodialysis and Renal Therapy
- Home Health/Hospice Care
- Immunoglobulins
- Infusion Therapy
- Inpatient Rehabilitation
- Laboratory Services (outside of LabCorp), unless STAT or PAT laboratory listing
- Nutrition/Dietary Counseling
- OB ultrasound
- Orthotics with charges equal to or greater than \$500
- Outpatient Surgery if the member is referred for more than six visits or a treatment plan to perform services is required

- Procedures to be performed in a non-participating Ambulatory Surgical Center
- PT/OT/ST
- Referrals to non-participating providers
- Referrals to a participating specialist in excess of six visits
- Referrals for Second Opinion

RADIOLOGY

- CT Scan
- Nuclear Cardiology
- Radiation Therapy
- MRI/MRA
- PET Scan

To receive prior authorization for these services contact National Imaging Associates, Inc. at **1-800-642-7299**.

PHARMACY

The list of drugs requiring prior authorization is changed periodically to reflect new drugs and/or clinical policy revisions. Visit www.horizonNJhealth.com to view a complete list or contact the Pharmacy Department at **1-800-682-9094** to request a list of those medications requiring prior authorization.

MEMBER

- Please bring your Horizon NJ Health ID card and your eligibility card (Medicaid/NJ FamilyCare).
- Please verify with your PCP that the specialist you are being referred to is currently a Horizon NJ Health participating physician/facility.
- When scheduling an appointment, always identify yourself as a Horizon NJ Health member being referred by your PCP or OB/GYN.
- It is important for you to see the specialist or obtain the service named on this referral. If you are unable to schedule an appointment within 60 days from the date of this referral, contact the referring PCP or Member Services toll free at **1-800-682-9090** (TTY/TDD 711) for assistance.